

## **CAJON VALLEY UNION SCHOOL DISTRICT**

### **CLASS TITLE: GROUNDSKEEPER I**

#### **BASIC FUNCTION:**

Under the direction of the Director-Facilities, Maintenance & Operations, maintain District grounds including lawns, shrubs, plants and trees; prepare athletic fields.

#### **DISTINGUISHING CHARACTERISTICS:**

Groundskeeper I incumbents perform routine mowing, trimming and raking, and trash collection at an assigned site. Groundskeeper II incumbents operate grounds equipment including mowers and tractors, and serve multiple sites mowing lawns and fields. Groundskeeper IIs performs more project-oriented work according to assigned work orders.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Mow, edge, trim, and water lawns, fields and other turf grounds.

Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; identify plant diseases, pests, insects and weeds and take appropriate action for control; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways.

Water various grounds areas by hand or by operating the irrigation system; check irrigation systems and heads, and make adjustments or replacements as necessary.

Perform general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, athletic fields and other assigned areas; sweep sidewalks and door entries; empty waste receptacles.

Operate a variety of power-driven equipment such as tractors, mowers, edgers, blowers, power pressure sprayers and other equipment used in grounds maintenance work; utilize standard gardening hand tools.

Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment such as changing blades, greasing and changing oil.

Maintain routine records related to assigned activities.

Participate in other activities as directed including digging trenches, removing trees, and laying concrete.

##### **OTHER DUTIES:**

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Basic grounds maintenance procedures including mowing, edging, raking and weeding.  
Methods, equipment and materials used in groundskeeping work.  
Cultivating, fertilizing, watering and spraying of flowers, trees, athletic fields and shrubs.  
Operation and maintenance of hand and power tools and equipment used in groundskeeping.  
Basic record-keeping techniques.  
Health and safety regulations.

**ABILITY TO:**

Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.  
Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.  
Operate hand and power tools and other equipment used in grounds maintenance.  
Understand and follow oral and written instructions.  
Maintain routine records.  
Observe health and safety regulations.  
Work cooperatively with others.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above and one year of gardening or general grounds maintenance experience.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor work environment.  
Seasonal heat and cold or adverse weather conditions.  
Exposure to fumes, dust, odors, oil/grease, gases.  
Drive a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate grounds maintenance equipment.  
Walking or standing for extended periods of time.  
Seeing to perform gardening and grounds work.  
Lifting, carrying, pushing or pulling heavy objects as assigned by position.  
Sitting to operate tractors, mowers and other machines.  
Bending at the waist, kneeling or crouching.  
Reaching overhead, above the shoulders and horizontally.  
Heavy physical labor.

**HAZARDS:**

Working around and with machinery having moving parts.

Exposure to chemicals and fumes.

**CLEARANCES:**

Criminal Justice Fingerprint/Background

Tuberculosis

Pre-placement Physical and Drug Screen