



Cajon Valley Union School District  
750 East Main Street  
El Cajon, CA 92020  
(619) 588-3000  
Website: [www.cajonvalley.net](http://www.cajonvalley.net)

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## **Citizens' Oversight Committee (COC) of the Cajon Valley Union School District**

### **Minutes Adopted**

#### **CALL TO ORDER**

The meeting of the Citizens' Oversight Committee was called to order by Sharon Dobbins on November 10, 2021 at 03:34 p.m. via Zoom.

**Members Present:** Steve Devan, Susan Holtz, Robert (Bob) Kiesling, and Loree Trim. Apologies: Peter Lupo, Sheri Runyen, and Joe Wade.

**District Staff:** Esmeralda Ayon, James Beard, Scott Buxbaum, Miranda Durning, Sharon Dobbins, Jon Guertin, Vickie Hayman, and Lisa Krueger.

#### **WELCOME, ROLL CALL**

Steve welcomed everyone, facilitated roll call, and thanked them for their attendance.

#### **APPROVAL OF MINUTES**

The minutes from the May 12, 2021 meeting were approved on a motion made by Bob, seconded by Susan, and carried 4-0.

#### **BUDGET AND PROJECT UPDATES**

Sharon reviewed the final Bond Program Budget Report ending fiscal year June 30, 2021, noting that the only revenue added over the course of the bond program was from the interest earned of \$112,526.00.

Sharon added that, \$500,000 was moved from contingency and used for the middle school locker room upgrades to comply with current code requirements. With budget adjustments and interest, the contingency fund is currently \$1,094,156. However, this is expected to increase as Johnson and other projects close with savings moved to contingency for use on additional high-priority projects.

**Bostonia Global:** The architectural study for potential new high school facilities was completed. The remaining project fund balance of \$10,418 was moved to contingency.

**Emerald Middle School:** Project has been completed. Once all invoices have been received, remaining funds will be moved into contingency.

**Crest Elementary:** The erosion control project has not yet been scheduled.

**District:** The District-wide security lighting project is in progress and is expected to be completed by the end of the calendar year.

**Greenfield Middle School:** The sidewalk upgrades and concrete work has been completed; the project will be closed out and remaining funds moved into contingency.

Johnson Elementary School: A few invoices are still being finalized, and once all invoices have been received and paid, remaining funds will be moved to contingency.

Middle Schools: The locker room egress project for the six middle schools is still in progress. Cajon Valley and Hillsdale may need new sprinklers, and the final plans are still awaiting final approval by the Division of the State Architect (DSA). These projects should be completed by the end of the 2022/2023 school year.

Regarding the use of the contingency funds, Sharon shared that the district is still looking at the highest priority projects, which includes the expansion of Transitional Kindergarten (TK). She explained the new requirements and how this can impact a number of school campuses, having to potentially add additional spaces.

## **ANNUAL REPORT AND BOND AUDIT**

Sharon reviewed the Bond Program Cash Flow Report, which is an overview of expenditures and revenues for each project during the life of the bond.

Bob inquired about the scope and purpose of the expenditures for Bostonia Global. Sharon explained that this was for the feasibility study and conceptual design drawings for a potential new high school. A new bond would be required to build the school. Bostonia Global is in its first year as a charter school, with grades TK-8 located at the campus on Broadway (formerly Bostonia Language Academy), and grades 9-12 located at Emerald Middle School, where they are sharing facilities. Bostonia Global High School is aligned with World of Work (WoW), the curriculum developed by Cajon Valley, and includes mentorships for each student in the areas of their personal strengths and interests.

Bob inquired about State School Facility funding. Sharon mentioned that matching funds would be required; therefore, a bond would be needed to take advantage of the available state funding.

### **Prop EE Bond Fund:**

Sharon reviewed the technology bond fund, sharing that, of the original \$20 million bond authorization, there are still \$7 million remaining that has not yet been issued. As of the 6/30/21 report date, there was an uncommitted fund balance of \$6,141,186. The District has been able to use COVID relief funds to purchase new student devices and cover costs of repair and replacements, which is expected to be the case through the next year and will stretch the bond funds further.

Sharon mentioned that the draft Annual Report to the Community, along with the independent Audit Report would be shared with the COC members before the next meeting.

## **REVISED MEETING SCHEDULE**

Sharon reviewed the 2021/22 meeting schedule. The next meeting is scheduled for February 9<sup>th</sup>, 2022 at 3:30 pm, with the following meeting on May 11<sup>th</sup>, 2022.

## **ADJOURNMENT**

The meeting was adjourned at 4:01 p.m.

## **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, February 9, 2022 at 3:30 p.m.